

BÜFA

Composites

BÜFA Composite Systems GmbH & Co. KG
 Hohe Looge 2-8
 26180 Rastede
 GERMANY

Phone +49 4402 975-0
 compositesystems@buefa.de
 www.buefa.de
 www.buefa-composites.de

A BÜFA Group company



Photo: © SIVA Service GmbH

WELCOME!
 Visitor flyer

Safety rules

Composites



Your safety is important to us!

Safety is our absolute top priority! Please therefore understand our reasons for wanting to familiarise you with our guidelines in this small flyer.

Please report to the gatehouse. Please never forget to sign out when leaving the premises.

All buildings may be entered only in the company of a BÜFA employee of the respective operating area.

The BÜFA team looks forward to seeing you.

We hope you have a pleasant visit!

Safety instructions:



Pictograms warn of danger zones and indicate that personal protective equipment must be worn. Please observe these signposted mandatory symbols such as safety goggles and electrostatically dissipative safety shoes.



Warns of an explosive atmosphere.
Use only explosion-proof equipment here.



“Stop – do not continue” pictogram:
No operating areas may be entered unless accompanied by one of our employees. Do not touch or operate any machinery and equipment.



In the event of danger, please leave the area with our staff via the designated escape routes and make your way to the meeting point (behind the gatehouse).



Mobile phone calls are prohibited in the technical areas.



It is prohibited to take photographs or film anywhere on the company premises.



Eating and drinking are permitted only in the designated areas, such as the canteen and offices. They are prohibited on the premises outdoor areas, in the corridors, in production and in the laboratory.



Smoking (incl. e-cigarettes) is permitted only outside the premises in the designated smoking area, which is located in the car park. Smoking in vehicles is not permitted.



Open flames are strictly prohibited!



The information obtained during the walk-through shall be treated as strictly confidential.



The company premises are partly under video surveillance.



Driving speed is 10 km/h throughout the entire premises.
Show special consideration for pedestrians!



Parking is permitted only in the allocated and marked parking spaces!



This is where the first-aid facility is located.

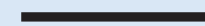


You will find the nearest telephone here.

OVERVIEW OF SIREN WARNING TONES



Rising and falling howling sound = fire alarm



Continuous tone = evacuation alarm



Sawtooth tone = gas alarm

BEHAVIOUR IN CASE OF ALARM:

- Keep calm.
- Park vehicles to leave escape routes unobstructed and switch off the engine.
- Leave the danger zone with the BÜFA staff via the designated escape routes. In the event of a CO2 alarm, immediately vacate rooms that have a carbon dioxide extinguishing system. There is risk of death!
- Observe the barriers.
- Arrive at the meeting point and report. Wait for the instructions of the emergency services and follow them until the all-clear is given.
- Attention: Every fire and every accident must be reported!

WHAT TO DO IN THE EVENT OF A FIRE:



1. KEEP CALM AND REPORT THE FIRE

Activate the fire alarm.
Emergency call 7-112 or Central Office 303



Where is the fire?
What is burning?
How much is burning?
What are the dangers?
Wait for queries!



2. GO TO SAFETY

Take vulnerable persons with you
Close doors
Follow marked escape routes
Do not use lift
Follow instructions



3. ATTEMPT TO EXTINGUISH

Use fire extinguisher